



**Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432
Immaculate Heart of Mary 2017 Scholarships**

To Whom It May Concern

Since 2007, Council # 7467 of the Knights of Columbus and Branch #432 Italian Catholic Federation of Immaculate Heart of Mary Branch has sponsored scholarships for graduating high school seniors. The minimum amount of the award is one thousand dollars. Eligible candidates for consideration must complete and submit the following information.

Selection Procedure: Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432 will screen and review each application and select candidates based on the evaluation of all of the following information:

- Completed Application Form
- Copy of Parish Registration
- Official High School Transcript
- Official copies S.A.T. or A.C.T scores
- Copies of Acceptance Letters
- Submitted Typed Essay
- Letters of Recommendation

Method of Payment: Payment will be made after the selected applicants have provided proof of official enrollment from the college or university to the contact person (listed below).

Award(s) will be presented by Officers of: Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432

Contact Person: Dcn John Kortuem (KofC) or Linda Kortuem (ICF) **E-Mail:** jolin1040@sbcglobal.net
Subject: Immaculate Heart of Mary Scholarship 2017

Award(s): These awards are open to High School Seniors who are parishioners at Immaculate Heart of Mary and are entering the first year of college. Applications will be judged on the basis of: academic excellence, membership in and service to the Catholic community, personal qualifications including values and beliefs consistent with each sponsoring group as evaluated by the committees of the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432.

The applicant must be applying to an accredited college or university. **Award funds may be used for tuition or other college expenses.** The winner will be required to provide written notification of the class enrollment by Dec 31st of the same calendar year.

Payments will be made directly to the family for use as needed to pay the accredited college expenses.

Forfeiture: If no winner is chosen for a scholarship and /or applicant does not fulfill requirements within the allotted timeframe, and/or if the winner does not reflect the values of the Catholic community and principles of the Knights of Columbus and/or Italian Catholic Federation the funds may be withheld by the awarding group.

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APPLICANT REQUIREMENTS

Students who would like to be considered for this scholarship must be able to meet and provide the following requirements.

1. Must complete Application Forms (providing all required information)
2. Copy of Parish Registration Form
3. Official high school transcript from accredited school in a **sealed** envelope
4. Copy of Student's SAT or ACT scores
5. Copy of official acceptance letter(s) from accredited college or university
6. Completed essay (250 words minimum & 500 words maximum)
7. Must be graduating from an accredited secondary school
8. Reference form completed from each of the following (All reference forms are to be signed and submitted in sealed envelopes)
 - a. School Administrator or Counselor
 - b. Church Official or Ministry Leader
 - c. Supervisor/Teacher/Employer
9. Applicants will place all documentation in a legal size envelope and address as follows
 - a. Return address

**Last Name, First Name
Name of School
Home Address**

- b. Mailing address

**Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432
Scholarships 2017**

Immaculate Heart of Mary Catholic Church
500 Fairview Avenue.
Brentwood, California. 94513

- c. All envelopes are to be post marked by **April 7, 2017**
- d. Winners will be notified by **April 21, 2017** by a member of the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432 either by email, phone call, or mail.

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**Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432
Immaculate Heart of Mary 2017 Scholarships**

APPLICATION FORM

Name _____

Address _____

City _____ Zip Code _____ Telephone () _____

School Name & Address _____

Father Name _____

Mother's Name _____

I intend to major in: _____

Brief explanation of major _____

I intend to minor in: _____

Brief explanation of minor _____

Signature of Applicant

Date



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ESSAY FORM: Applicants are to type their essay. Essay should contain: (250 words minimum – 500 words maximum, doubled space, size 12 fonts)

**” Faith, without action is dead” Pope Francis on James 2:17.
How are you actively practicing your faith?**



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Guidelines for Letters of Recommendations

Students are to submit three letters of Recommendations from each of the following sources in an officially sealed enveloped from their academic institution:

- Administrator or Counselor of your high school
- Church or Ministry Official of Immaculate Heart of Mary
- Supervisor/ Employer or Teacher whom the applicant has worked

Letters of recommendations should address the following

- What is your considered recommendation to this body concerning this applicant?
- Is there any information you feel the committee should know or consider?

Letters of recommendations should include insight and examples of the following:

- Self Direction and Self Discipline:
 - Department
 - Gets along well with peers
 - Works well alone and with others
- Work Habits
 - Displays those habits which lead to achievement
 - Completes assigned tasks
 - Is prompt
 - Focused
 - Resourceful
- Involvement
 - Participated in valid discussions or debates
 - Demonstrated leadership
 - Demonstrated voluntary compassion
 - Admirable Qualities
 - Applicant's likelihood for academic success in college

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PRINCIPAL OR COUNSELOR FORM

Name of Applicant: _____

Class standing, Student rank is ___ out of _____ students

What is your considered recommendation to this committee concerning this applicant for the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432? Please Comment:

Is there any academic information not included on the applicant's transcript that you believe the committee should know or consider? Please Comment:

Do you think the applicant's character and reputation make him/her a good representative of your school and an apt candidate for a scholarship award by the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432. Please Comment:

Feel free to attach any additional information to this form if more space is needed



PRINCIPAL OR COUNSELOR FORM SUPPORT DATA

Please evaluate the student using:

1 - Excellent 2 - Good 3 - Average 4 - Below Average 5 - Poor

1. SELF-DIRECTION AND DISCIPLINE:

- a. Deportment ()
- b. Gets along well with peers ()
- c. Works well alone and with others ()

2. WORK HABITS:

- a. Displays those habits of study which lead to achievement ()
- b. Completes assigned tasks ()
- c. Is prompt ()
- d. Focused ()
- e. Resourceful ()

3. INVOLVEMENT IN SCHOOL ACTIVITIES:

- a. Participates in class discussions or debates ()
- b. Is a good leader ()
- c. Participates in voluntary activities ()
- d. Is admired by others ()
- e. Estimate of Applicant's likelihood for academic success in college ()

Signature _____

Official Title _____

School _____

Contact Number () _____

All forms should be placed in a sealed envelope and returned to student for submission



**Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432
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CHURCH OFFICIAL OR MINISTRY LEADER FORM

Name of Applicant: _____

What positions of leadership or service has this applicant held in the church? Please Comment:

What is your considered recommendation to this committee concerning this applicant for the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432? Please Comment:

Do you think the applicant's character and reputation make him/her a good representative of your church and an apt candidate for a scholarship award by the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432? Please Comment:

Feel free to attach any additional information to this form if more space is needed



CHURCH OFFICIAL OR MINISTRY LEADER FORM SUPPORT DATA

Please evaluate the student using:

1 - Excellent 2 - Good 3 - Average 4 - Below Average 5 - Poor

1. SELF-DIRECTION AND DISCIPLINE:

- a. Deportment ()
- b. Gets along well with peers ()
- c. Works well alone and with others ()

2. WORK HABITS:

- a. Displays those habits which lead to achievement ()
- b. Completes assigned tasks ()
- c. Is prompt ()
- d. Focused ()
- e. Resourceful ()

3. INVOLVEMENT IN PARISH ACTIVITIES:

- a. Participates in discussions or debates ()
- b. Is a good leader ()
- c. Participates in voluntary activities ()
- d. Is admired by others ()
- e. Estimate of Applicant's likelihood for academic success in college ()

Signature _____

Official Title _____

Parish _____

Contact Number () _____

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SUPERVISOR/ TEACHER/ EMPLOYER FORM

Name of Applicant: _____

Student rank is _____ out of _____ students in your class or job.

What is your considered recommendation to this committee concerning this applicant for the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432? Please Comment:

Is there any information not included on the applicant's transcript that you believe the committee should know or consider? Please Comment:

Do you think the applicant's character and reputation make him/her a good representative of your company or school and an apt candidate for a scholarship award by the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432. Please Comment:

Feel free to attach any additional information to this form if more space is needed



SUPERVISOR/ TEACHER/ EMPLOYER FORM SUPPORT DATA

Please evaluate the student using:

1- Excellent 2 - Good 3 - Average 4 - Below Average 5 - Poor

1. SELF-DIRECTION AND DISCIPLINE:

- a. Deportment ()
- b. Gets along well with peers ()
- c. Works well alone and with others ()

2.WORK HABITS:

- a. Displays those habits which lead to achievement ()
- b. Completes assigned tasks ()
- c. Is prompt ()
- d. Focused ()
- e. Resourceful ()

3.INVOLVEMENT IN SCHOOL ACTIVITIES:

- a. Participates in class or work discussions ()
- b. Is a good leader as well as a group leader ()
- c. Participates in voluntary activities ()
- d. Is admired by others ()
- e. Estimate of Applicant's likelihood for academic success in college ()

Signature _____

Official Title _____

School or Company _____

Contact Number () _____

All forms should be placed in a sealed envelope and returned to student for submission



STUDENT CHECKLIST

Name of Applicant: _____

Please submit all documents in the following order.

1. ___ Application Form **(page 3)**
2. ___ Essay (250 words minimum & 500 maximum) **(page 4)**
3. ___ Copy of Parish Registration
4. ___ Official transcript (sealed)
5. ___ Copy of Student's SAT or ACT scores
6. ___ College or university (letter(s) of acceptance
7. ___ Letter from School Administrator or Counselor **(pages 6 & 7)**
8. ___ Letter from Church Official or Ministry Leader **(pages 8 & 9)**
9. ___ Letter from Supervisor/Teacher/Employer **(pages 10 & 11)**

Applicants will place all documentation in a legal size envelope and address as follows

- a. Return address

**Last Name, First Name
Name of School
Home Address**

- b. Mailing address

**Knights of Columbus Council #7467 & Italian Catholic Federation Branch #432
Scholarship Application**

Immaculate Heart of Mary Catholic Church
500 Fairview Avenue.
Brentwood, California. 94513

- c. All envelopes are to be post mark by **April 7th, 2017**

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