



**Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432
& PCB Team**

Immaculate Heart of Mary 2018 Scholarship

To Whom It May Concern

Since 2015, Council # 7467 of the Knights of Columbus and Branch #432 Italian Catholic Federation of Immaculate Heart of Mary and the Pancake Breakfast Team (PCB) has sponsored a scholarship for current college students. The minimum amount of the award is one thousand dollars. Eligible candidates for consideration must complete and submit the following information.

Selection Procedure: Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432 will screen and review each application and select candidates based on the evaluation of all of the following information:

- Completed Application Form
- Copy of Parish Registration
- Copy of Latest College Transcript
- Typed Essay
- Letter(s) of Recommendation

Method of Payment: Payment will be made after the selected applicants have provided proof of official enrollment from the college or university to the contact person (listed below).

Award(s) will be presented by the Officers of: Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432

Contact Person: Dcn John Kortuem (KoC) or Linda Kortuem (ICF) **E-Mail:** jolin1040@sbcglobal.net

Subject: Immaculate Heart of Mary Scholarship 2018

Award(s): These awards are open to current college students who are parishioners at Immaculate Heart of Mary. Applications will be judged on the basis of academic excellence, membership in and service to the Catholic community, personal qualifications including values and beliefs consistent with each sponsoring group as evaluated by the committees of the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432.

The applicant must be attending an accredited college or university. **Award funds may be used for tuition or other college expenses.** The winner will be required to provide written notification of the class enrollment by Dec 31st of the same calendar year.

Payments will be made directly to the family for use as needed to pay the accredited college expenses.

Forfeiture: If no winner is chosen for a scholarship and /or applicant does not fulfill requirements within the allotted timeframe, and/or if the winner does not reflect the values of the Catholic community and principles of the Knights of Columbus and/or Italian Catholic Federation the funds may be withheld by the awarding group.

Applicant can retain this page for your records



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APPLICANT REQUIREMENTS

Students who would like to be considered for this scholarship must be able to meet and provide the following requirements.

1. Complete Application Forms (providing all required information)
2. Copy of Parish Registration Form
3. Completed essay (250 words minimum to 500 words maximum)
4. Copy of latest college transcript.
5. Reference form (letters of recommendation) completed from both or one of the following (All reference forms are to be signed and submitted in sealed envelopes)
 - a. Church Official or Ministry Leader (Mandatory)
 - b. Supervisor/Teacher/Employer (Optional)
6. Applicants will place all documentation in a legal size envelope and address as follows
 - a. Return address

**Last Name, First Name
Name of School
Home Address**

- b. Mailing address

**Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432
Scholarships 2018**

Immaculate Heart of Mary Catholic Church
500 Fairview Avenue.
Brentwood, California. 94513

- c. All envelopes are to be post marked by **April 6, 2018**
 - d. Winners will be notified by **April 20, 2018** by a member of the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432 either by email, phone call, or mail.

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**Immaculate Heart of Mary 2018 Scholarship
APPLICATION FORM**

Name _____

Address _____

City _____ Zip Code _____ Telephone () _____

College Name & Address _____

Father Name _____

Mother's Name _____

I intend to major in: _____

Brief explanation of major _____

I intend to minor in: _____

Brief explanation of minor _____

Signature of Applicant

Date



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ESSAY FORM: Applicants are to type their essay. Essay should contain: (250 words minimum to 500 words maximum, doubled space, size 12 fonts)

“Faith without action is dead”

What barriers, visible or invisible, have you had to overcome while in college to keep your faith alive?



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Guidelines for Letters of Recommendations

Students are to submit one or more letters of Recommendation from each of the following sources in an officially sealed enveloped from their academic institution:

- Church or Ministry Official of Immaculate Heart of Mary or attending parish (mandatory)
- Supervisor/ Employer or Teacher whom the applicant has worked (optional)

Letters of recommendations should address the following

- What is your considered recommendation to this body concerning this applicant?
- Is there any information you feel the committee should know or consider?

Letters of recommendations should include insight and examples of the following:

- Self Direction and Self Discipline:
 - Deportment
 - Gets along well with peers
 - Works well alone and with others
- Work Habits
 - Displays those habits which lead to achievement
 - Completes assigned tasks
 - Is prompt
 - Focused
 - Resourceful
- Involvement
 - Participated in valid discussions or debates
 - Demonstrated leadership
 - Demonstrated voluntary compassion
 - Admirable Qualities
 - Applicant's likelihood for academic success in college

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CHURCH OFFICIAL OR MINISTRY LEADER FORM (MANDATORY)

Name of Applicant: _____

What positions of leadership or service has this applicant held in the church? Please Comment:

What is your considered recommendation to this committee concerning this applicant for the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432? Please Comment:

Do you think the applicant's character and reputation make him/her a good representative of your church and an apt candidate for a scholarship award by the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432? Please Comment:

Feel free to attach any additional information to this form if more space is needed



CHURCH OFFICIAL OR MINISTRY LEADER FORM SUPPORT DATA

Please evaluate the student using:

1 - Excellent 2 - Good 3 - Average 4 - Below Average 5 - Poor

1. SELF-DIRECTION AND DISCIPLINE:

- a. Depoartment ()
- b. Gets along well with peers ()
- c. Works well alone and with others ()

2. WORK HABITS:

- a. Displays those habits which lead to achievement ()
- b. Completes assigned tasks ()
- c. Is prompt ()
- d. Focused ()
- e. Resourceful ()

3. INVOLVEMENT IN PARISH ACTIVITIES:

- a. Participates in discussions or debates ()
- b. Is a good leader ()
- c. Participates in voluntary activities ()
- d. Is admired by others ()
- e. Estimate of Applicant's likelihood for academic success in college ()

Signature _____

Official Title _____

Parish _____

Contact Number () _____

All forms should be placed in a sealed envelope and returned to student for submission



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SUPERVISOR/ TEACHER/ EMPLOYER FORM

Name of Applicant: _____

What is your considered recommendation to this committee concerning this applicant for the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432? Please Comment:

Is there any information not included on the applicant's transcript that you believe the committee should know or consider? Please Comment:

Do you think the applicant's character and reputation make him/her a good representative of your company or school and an apt candidate for a scholarship award by the Knights of Columbus Council #7467 and Italian Catholic Federation Branch #432. Please Comment:

Feel free to attach any additional information to this form if more space is needed



SUPERVISOR/ TEACHER/ EMPLOYER FORM SUPPORT DATA

Please evaluate the student using:

1 - Excellent 2 - Good 3 - Average 4 - Below Average 5 - Poor

1. SELF-DIRECTION AND DISCIPLINE:

- a. Depourtment ()
- b. Gets along well with peers ()
- c. Works well alone and with others ()

2. WORK HABITS:

- a. Displays those habits which lead to achievement ()
- b. Completes assigned tasks ()
- c. Is prompt ()
- d. Focused ()
- e. Resourceful ()

3. INVOLVEMENT IN SCHOOL ACTIVITIES:

- a. Participates in class or work discussions ()
- b. Is a good leader as well as a group leader ()
- c. Participates in voluntary activities ()
- d. Is admired by others ()
- e. Estimate of Applicant's likelihood for academic success in college ()

Signature _____

Official Title _____

School or Company _____

Contact Number () _____

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STUDENT CHECKLIST

Name of Applicant: _____

Please submit all documents in the following order.

1. ___ Application Form (**page 3**)
2. ___ Essay (250 words minimum to 500 words maximum) (**page 4**)
3. ___ Copy of Parish Registration
4. ___ Letter from Church Official or Ministry Leader (**mandatory pages 6 & 7**)
5. ___ Letter from Supervisor/Teacher/Employer (**optional page 8 & 9**)

Applicants will place all documentation in a legal size envelope and address as follows

- a. Return address

**Last Name, First Name
Name of School
Home Address**

- b. Mailing address

**Knights of Columbus Council #7467 & Italian Catholic Federation Branch #432
Scholarship Application**

Immaculate Heart of Mary Catholic Church
500 Fairview Avenue.
Brentwood, California. 94513

- c. All envelopes are to be post mark by **April 6th, 2018**

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